

Governance, Risk and Audit Committee



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please direct dial on: 01263 516047

Date Not Specified

A meeting of the **Governance, Risk and Audit Committee** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Tuesday, 24 March 2026** at **2.00 pm**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516047, Email: democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Platten, Cllr S Bütikofer, Cllr C Cushing, Cllr A Fletcher, Cllr V Holliday, Cllr S Penfold and Cllr W Fredericks

All other Members of the Council for information.

Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch

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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. SUBSTITUTES

3. PUBLIC QUESTIONS

To receive public questions, if any.

4. ITEMS OF URGENT BUSINESS

To determine any items of business which the Chairman decides should be considered as a matter of urgency pursuant to section 100B(4)(b) of the Local Government Act 1972.

5. DECLARATIONS OF INTEREST

1 - 6

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The code of conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

6. MINUTES

7 - 12

To approve as a correct record, the minutes of the meeting of the Governance, Risk & Audit Committee held on 12th February 2026.

7. GOVERNANCE, RISK AND AUDIT COMMITTEE UPDATE AND ACTION LIST

13 - 16

To monitor progress on items requiring action from the previous meeting, including progress on implementation of audit recommendations.

8. INTERNAL AUDIT PLAN 26/27 CHARTER & MANDATE

17 - 52

To receive a report from the Internal Auditor on the Internal Audit Plan 2026/2027 Charter and Mandate.

Recommendation: That the Committee is requested to review and approve:

- The Internal Audit Plan 2026/27 and Internal Audit Charter and Mandate.

9. INTERNAL AUDIT PROGRESS & FOLLOW-UP REPORT MARCH 2026

53 - 96

To receive a report from the Internal Auditor on Internal Audit Progress & Follow-up Report.

Recommendation: That the Committee is requested to:

- Receive and note progress with the 2025/26 Internal Audit Plan and outstanding recommendations.
- Approve the change to the Internal Audit Plan

10. CORPORATE RISK REGISTER

97 - 124

To consider a report from the Council’s Director for Resources on the Council’s Corporate Risk Register.

Q3 - Corporate Risk Register	
Executive Summary	The Corporate Risk Register is reviewed by Committee annually and removal of risks where the residual risk score has met the target are proposed.
Options considered	Updating and sharing the corporate risk register represents good governance so no other options were considered.
Consultation(s)	All officers with responsibility for managing specific risks.
Recommendations	Recommended that the following is added to the Corporate Risk Register: CR 045 - Introduction of Renters Rights Act will generate additional workload, through implementation requirements and actions of landlords prior to legislation taking effect
Reasons for recommendations	Introduction new legislation which impacts a number of service areas across the Council
Background papers	Risk Management Policy and Framework adopted by GRAC 3 December 2024

11. MAJOR PROJECTS OVERSIGHT BOARD

125 - 132

Major Projects Oversight Board report March 2026

Executive Summary	The Major Projects Oversight Board meets bi-monthly to review the progress and risk management of the significant projects. Specific projects are selected for closer examination in turn. No significant changes in risk profile, project delivery or outcomes have been identified that need to be escalated to the Committee.
Options considered	Not applicable report for information.
Consultation(s)	Not applicable report for information.
Recommendations	Committee is requested to note the report.
Reasons for recommendations	Report for information.
Background papers	None

12. **TREASURY MANAGEMENT Q3 REPORT**

133 - 152

Treasury Management Q3 Report 2025/26	
Executive Summary	This report sets out the Treasury Management activities undertaken during the third quarter of the 2025/26 Financial Year. This is to give members a regular update on treasury management activities.
Options considered	This report must be prepared to ensure the Council is compliant with the CIPFA Treasury Management and Prudential Codes.

Consultation(s)	Cabinet Member Section 151 Officer This report has been prepared with the assistance of MUFG Treasury Services, the Council's Treasury advisors.
Recommendations	To recommend to Full Council that the Treasury Q3 Report 2025/26 is noted
Reasons for recommendations	Updating Members demonstrates compliance with the Prudential Code to ensure adequate monitoring treasury management activity.
Background papers	The Council's Treasury Management Strategy 2025/26. Treasury Management Q1 Report Treasury Management Mid-Year Report

13. PROJECT MANAGEMENT UPDATE 153 - 158

The Corporate Programme and Project Manager to provide an update on the work of the Project Management Team.

14. PROCUREMENT EXEMPTIONS REGISTER 159 - 160

To consider the Procurement Exemptions register.

15. GOVERNANCE, RISK AND AUDIT COMMITTEE WORK PROGRAMME 161 - 162

To review the Governance, Risk & Audit Committee Work Programme.

16. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

"That under Section 100A(4) of the Local Government Act 1972 the

press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”